

**City Council of the City of Waynoka, Oklahoma**

**Amended Agenda – Regular Meeting**

**May 21, 2025 @ 5:30 P.M.**

**City Hall/City Council Chambers | 1765 Cecil Street, Waynoka, Oklahoma 73860**

**Meeting Called to Order/Roll Call/Declaration of Quorum/Flag Salute/Invocation**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its Mayor, Acting Mayor or Presiding Officer, staff, attorney or to the recommending board, commission, or committee.

All Agenda Items Are for Discussion and Whatever Further Action the City Council Deem Necessary or Advisable to Discharge Their Constitutional and Statutory Powers of Government.

**1. Comments from Those Assembled Pertaining to Items on the City Agenda or Citizens presenting their concerns or comments.**

Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall sign the sign-up sheet listing the item such person would like to discuss. The Mayor, Acting Mayor or Presiding Officer, at the beginning of the meeting shall ask the City Clerk whether anyone signed the sign-up sheet and concerning what specific agenda item. When called the person desiring to speak should raise their hand to be recognized by the Mayor, Acting Mayor or other Presiding Officer. Such a person should stand before the podium and shall address their remarks to that specific agenda item. A maximum three (3) minute address by such person may be provided.

For commentors on items not on the agenda, such persons shall be provided a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body. If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Mayor, Acting Mayor or Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

**2. Consent Agenda**

All items listed under the consent agenda are deemed to be non-controversial and routine in nature by the governing body. Such items will be approved by one motion of the governing body. The items on the consent agenda will not be discussed. Any member of the governing body desiring to discuss an item on the consent agenda may request that it be removed from the consent agenda and placed in its proper order on the regular agenda. It will then be considered at that time.

- a. General fund Checks in the amount of \$ 63,514.87.
- b. Hotel Motel in the amount of \$1150.00.

- c. Minutes of the Regular Meeting of April 23, 2025.
- d. Minutes of the Planning Commission of April 23, 20205.
- e. April 2025 Police Report.
- f. April 2025 Code Enforcement Report.
- g. April 2025 Ambulance Report.
- h. April 2025 Fire Report.

**3. Items Removed from Consent Agenda for Discussion.**

**4. Consider and act on items removed from the Consent Agenda, if any.**

**5. Proclamations, Commendations, Reports, Inquiries by the Governing Body and Community Matters.**

No action may be taken on any report or inquiry made by the governing body during this section of the agenda (unless the item is specifically listed herein below and then action may be taken) and is only for the purpose of identifying issues that may be subject to a future agenda item. Each oral report given should be for the purpose of informing the other members and the public of the activity of the Councilperson and in the event discussion is desired, the item should be placed on the next regular or special agenda. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

**Upward Bound Discussion and Presentation – Precious Ramos**

- Ward 1,2, 3 and 4 Councilmembers have an opportunity to report any new developments or work performed since the last meeting.
- Any committee report or other report desired to be made not otherwise provided on the agenda

**6. Consider Vacancy of Council seat of Ashely Woodall; Determination of Vacancy; Appointment of Qualified Person to fill the vacant seat including Ashley Woodall.**

**Background:** Ashley Woodall missed more than one half of the meetings held during the months of January, February, March and April 2025. Title 11, Section 8-108 states as follows:

“Whenever a member of the municipal governing body is absent from more than one-half of all meetings of the governing body, regular and special, held within any period of four (4) consecutive months, he shall thereupon cease to hold office.”

The determination that the seat is vacant must be made by the governing body. If so determined, the Council can choose to appoint any qualified person, including Ashley Woodall. If appointed she would serve until the next municipal election.

**Attachment:** List of meetings and attendance records.

**Recommendation:** Determine vacancy and make appointment.

**7. Consider Election of the Council President.**

**Background:** Title 11, Section 9-107 of the Oklahoma Statutes, as amended, states as follows: The council shall elect from among its members a president of the city council. The council president

shall be elected in each odd-numbered year at the first council meeting held after council terms begin, or as soon thereafter as practicable, and he shall serve until his successor has been elected and qualified. The council president shall act as mayor during the absence, disability or suspension of the mayor. He shall preside at all meetings of the council in the absence of the mayor and while presiding in the place of the mayor, he shall have all the powers, rights, privileges and duties as other members of the council. In the absence of the mayor and the council president, the council shall elect from among its members an acting president of the city council to occupy the position temporarily.

**Recommendation:** Consider Election of Council President

**8. Discussion concerning an option in the provision of municipal police services.**

**Background:** Ian Thorp has resigned from the Waynoka Police Department and has accepted a position as a deputy for the Woods County Sheriff. An option to a conventional police force will be discussed at the meeting and a draft Interlocal Cooperation Agreement will be presented for initial review and discussion.

**Attachment:** The Interlocal Cooperation Agreement will be presented at the meeting.

**Recommendation:** Discuss and place the item on the new meeting for further discussion.

**9. Discuss status of Waynoka Police Department K-9 funds and issues related to the K-9 function and department, including Chaos; take action as deemed appropriate.**

**Background:** Ashley Woodall requested this item be placed on the agenda.

**Recommendation:** Discuss and take action as deemed appropriate.

**10. Receive Presentation and Take any action necessary on the April Monthly financial Reports from Matt Sutter.**

**Attachment:** April 2025 Financial Report

**Recommendation:** Receive Presentation; Governing Body should ask questions and receive responses as appropriate.

**11. Consider Approval of Ordinance No. 2025-890 Of The City Council Of The City Of Waynoka, Oklahoma, Amending Chapter 17 Of The Waynoka Municipal Code 2024 By The Addition Of Section 17-219 Entitled “All Municipal Utility Rates Annually Subject To Increase Or Decrease In The Consumer Price Index For All Urban Consumers”, And By Providing That In Lieu Of Such Procedure, Increases Or Decreases In All Municipal Utility Rates May Be Based On The Amount Provided In Each Successive Year’s Adopted General Fund Budget, If Different From The Computed CPI; Providing For Repealer; Savings; Codification; Severability; And Declaring An Emergency.**

**Background:** This version of the CPI ordinance is different than the one rejected by the City Council in 2021. While it provides for an amendment each year in the utility rates based on the increase or decrease in the March CPI as compared to the previous March CPI (this year it would be 1.9%), if the CPI increase is not included in the budget, no increased occurs. This ordinance permits very small rate increases in line with increase in costs, if approved by the budget, so that large increases do not have to be made in the future.

**Attachment:** Ordinance No.2025-890; Kennedy memo

**Recommendation:** Discuss and if appropriate, approve

**12. Consider Approval of the Emergency Clause for Ordinance No. 2025-890.**

**Note:** At least seven (7) affirmative votes are required to pass the emergency clause.

**13. Presentation of the initial draft of the FY2025-2026 City Budget and setting budget dates; Direct Action as Appropriate.**

**Background:** The Municipal Budget Act requires that the City Council receive an initial draft of the City budget in May, a public hearing on the budget on or before June 15, and approval of the budget on or before June 23. T the meeting you will be presented the initial draft FY2025-2026 City Budget. The dates selected are currently:

Sent budget requests to department heads	May 14, 2025
Receive budget requests from department heads	May 21, 2025
Presentation of initial draft budget to Council	May 21, 2025
Publication of Notice of the Budget Hearing	May 28, 2025
Public hearing on the Budget Hearing	June 11, 2025
Adoption of the Budget Hearing	June 18, 2025

**Attachments:** Budget document to be presented at the meeting.

**Recommendation:** Discuss, direct action as appropriate

**14. Discussion of hail claims and payments offered by OMAG from hailstorm of April 24, 2025, and direct action as appropriate.**

**Background:** Due to the damage caused by the April 24, 2025, hailstorm, the City has submitted, and received offers for payment for certain insured vehicles and roofs thereby damaged. The City Council should revie and discuss the offers and direction action.

**Attachments:** OMAG documents

**Recommendation:** Review, discuss and direct action

**15. Consider Appoint of Linda Hutchison to the Waynoka Housing Authority.**

**16. \$99,999.00 OWRB REAP Grant recommended for Approval to the City of Waynoka to install valves in its water distribution system.**

**Attachment:** See OWRB letter

**17. Discussion and take action regarding the Dead Tree at the Northwest Treatment Center.**

**18. New Business (matters not known about or which could not reasonably be**

foreseen prior to the time of posting. (Title 25, Section 311A.9 of Oklahoma Statutes as amended).

**19. Adjourn**

This amended agenda was posted in prominent public view at Waynoka City Hall, 1765 Cecil Street, Waynoka, Oklahoma 73860, prior to May 5:00 P. M. on Monday, May 19, 2025.

**By:**

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Felicia Green, City Clerk

**Board of Trustees of the Waynoka Utilities Authority**

**Agenda – Regular Meeting**

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**Meeting Called to Order/Roll Call/Declaration of Quorum**

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**1. Comments from Those Assembled Pertaining to Items on the WUA Agenda or Citizens presenting their concerns or comments.**

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- a. Waynoka Utilities Authority checks in the amount of \$30,569.01
- b. Minutes of the Regular Meeting of April 23, 2025.

**3. Items Removed from Consent Agenda for Discussion.**

**4. Consider and act on items removed from the Consent Agenda, if any.**

**5. Proclamations, Commendations, Reports, Inquiries by the Governing Body and Community Matters.**

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report given should be for the purpose of informing the other members and the public of the activity of the Councilperson and in the event discussion is desired, the item should be placed on the next regular or special agenda. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

- The Chairperson and Trustees have an opportunity to report any new developments or work performed since the last meeting.
- Any committee report or other report desired to be made not otherwise provided on the agenda.

**6. Receive Presentation and Take any action necessary on the April 2025 Monthly Financial Reports from Matt Sutter.**

**Attachment:** April 2025 Financial Report

**Recommendation:** Receive Presentation; Governing Body should ask questions and receive responses as appropriate.

- 7. Reports:**  
**Financial:**  
**Chairman:**  
**Members:**  
**Public Works Director/Electric Superintendent**

**8. New Business (matters not known about or which could not reasonably be foreseen prior to the time of posting. (Title 25, Section 311A.9 of Oklahoma Statutes as amended).**

**9. Adjourn**

This agenda was posted in prominent public view at Waynoka City Hall, 1765 Cecil Street, Waynoka, Oklahoma 73860, prior to 5:00 pm on Friday May 16,, 2025.

**By:** \_\_\_\_\_  
Felicia Green, Secretary

Meeting called to order at 5:30p.m. by Mayor Don Cummins pledge of allegiance was led by the group and the Invocation was given by Ronnie Pitts. Answering roll call: Ronnie, Tim, Jay, Sid, Don, Wes, Keith Sharon and Ashley. Visitors: Larwance, Rocky, Precious Ramos with Upward Bound, Crispus, Kayla, Jeremiah, Jennifer, Felicia, Anna, Misty, Payton, and Zach Armored General Contracting.

1. No comments
2. Motion by Tim and seconded by Ronnie to approve the consent agenda. Motion carried.
3. Sid ask about check number 55377 to Atlas Traps.
4. Motion made by Jay and seconded by Sid to approve check number 55377 to Atlas Traps for the Clay Shooter to be paid. Motion carried 8-0
5. Jay wants to name the Weight Room looking for ideas. Ronnie Pitts gave his resignation, and Board member to be on the Hotel Motel Committee. Motion made by Ronnie and seconded by Sid to accept Ronnie Pitts Resignation motion carried. 7-1 Jay voting no.

6. Motion made by Tim and seconded by Jay to appoint Ashly Woodall to Council seat Ward 2 seat 2. Motion carried 7-1 Ashley Woodall Abstained.
7. Motion by Tim and seconded by Ashley to elect Sid Judd for Council President. Motion carried 7-1 Sid Judd Abstained.
8. Discussed Ian Thorp joining the Woods County Sheriff Office. Discussion on the interlocal Cooperation Agreement with Woods County Sheriff Department Several applications have been received, no interviews done at this time, will discuss and take action at the next regular meeting.
9. Motion made by Ashley and seconded by Wes to have Bryce draw up an agreement with the Alva PD to transfer the WPD Drug Dog account to them, and to have Bryce draw up an agreement for Ian Thorp to adopt and retire Kaos. Motion carried 8-0
10. April Financial reports given by Matt Sutter.
11. Motion by Sid and seconded by Tim to approve **Ordinance No. 2025-890 Of The City Council Of The City Of Waynoka, Oklahoma, Amending Chapter 17 Of The Waynoka Municipal Code 2024 By The Addition Of Section 17-219 Entitled "All Municipal Utility Rates Annually Subject To Increase Or Decrease In The Consumer Price Index For All Urban Consumers", And By Providing That In Lieu Of Such Procedure, Increases Or Decreases In All Municipal Utility Rates May Be Based On The Amount Provided In Each Successive Year's Adopted General Fund Budget, If Different From The Computed CPI; Providing For Repealer; Savings; Codification; Severability; And Declaring An Emergency. Motion carried 6-2 Sharon and Jay voting No.**
12. Motion to approve the emergency clause of ordinance 2025-890 made by Tim and seconded by Sid motion carried 8-0
13. Motion made by Tim and seconded by Sid to agree with the dates for the 2025-2026 Budget. Motion carried 8-0
14. Discussion of hail claims and payments offered by OMAG.
15. Motion made by Sharon and Tim to appoint Linda Hutchison of the Waynoka Housing Authority Board.
16. Discussion on OWRB REAP GRANT.
17. Need to get quotes on cutting down the tree at the Northwest Treatment Center.
18. No new Business
19. Motion made by Jay and seconded by Sid to adjourn the meeting at 8:09p.m. motion carried 8-0

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Mayor Don Cummins  
WUA Minutes

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Secretary Felicia Green

Meeting called to order at 8:09p.m. by Mayor Don Cummins. Answering Roll Call Ronnie, Tim, Jay, Sid, Don, Wes, Keith, Ashley, and Sharon.

1. No comments.
2. Motion by Tim and seconded by Ronnie Motion carried 8-1 Ashley Woodall Abstain.
3. No items removed.
4. No action.
5. No comments.
6. Financial reports given by Matt Sutter.
7. Mike Perot gave report on the Utilities, City is still waiting on the switches for the substation. DEQ here to due inspection. Water and sewer lines to be completed at the Senior Citizens new building.
8. No New Business.
9. Motion to adjourn made by Sharon and seconded by Sid at 8:23p.m. motion carried 9-1

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Mayor Don Cummins

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Secretary Felicia Green