

The City of Waynoka
Attention: Susan Bradford and Felicia Green
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Application to be Heard By The Waynoka Planning Commission

Action Requested: Use by Review _____ Site Plan Review _____ Re-Zoning _____
 Platting _____ Lot Split _____ Other _____

If Other Please Explain: _____

Applicant Name _____ Contact Name _____

Applicant Address _____ City _____ State _____ Zip _____

Phone _____ Cell _____ Fax _____

Email

Property Address _____ Current Zoning Class _____

Legal Description _____

Proposed Zoning Change _____

Reason for Change _____

Checklist

- _____ Obtain application from City Hall
- _____ Acquire a list of real property owners within a 300ft radius of the exterior boundary of the territory contained in the application and turn in with application to the Zoning Officer. This must be provided by a certified abstractor.
- _____ Provide legal description and current address of property & copy of current deed.
- _____ Supply a specific site plan, complete with drawing and/or pictures that show look of final project, if applicable.
- _____ For lot splits only, a certified surveyor's drawing must be included.
- _____ Pay for publication of the legal notice in the newspaper of local circulation (for rezoning request only, fee is determined by size of the notice).
- _____ Pay for the current postage rate plus certification fee for each letter times the number of letters being sent to each property owner within the 300ft radius.
- _____ Pay application fee of \$ _____

Note: Notification times depend on reason for being heard by Planning Commission and must be done prior to the scheduled meeting times.
Use by Review and Zoning Change – 20 day notification
Site Plan Review – 10 day notification

Applicant Must Be Present At Meeting

Applicant Signature Date

Zoning Officer Signature Date

Application Fee Date

Postage/Publication Fee Date