



POLICE DEPARTMENT

TELEPHONE 580-824-2261

FAX 580-824-3000

AUTHORITY TO RELEASE INFORMATION (PERSONAL INQUIRY WAIVER)

Notice: We have no desire to jeopardize your present status. If you feel inquiries regarding any of the following will be of personal detriment, please explain in the "Comment" Section.

To Whom It May Concern:

I hereby authorize any representative of the Waynoka Police Department Bearing this release, or copy thereof, within one year from the date of Inception, to obtain any information in your files pertaining to, but not specifically limited to, categories of education, military and employment Records, including personal information of a confidential or privilege nature.

I hereby authorize you to release such information upon request of the bearer. I hereby release you, as the custodian of such records, including all officers, employees, or other related personnel, both individually and collectively, from any and all liability for damages of any type which may result to me, my heirs, family or associates because of compliance with this authorization. Should there be any question as to the validity of this release, you may contact me as indicated below.

Comments: _____

Signature (Full Name)

Full Name (Type or Printed)

Date _____

Current Address _____

Telephone _____

Received by _____

Date _____

Date: _____

The information you provide in the personal history statement will be used in the investigation of your background to assist in determining your suitability for the position of Police Officer.

This form must be typewritten or printed clearly in black ink only. All questions must be answered completely and accurately. All statements in this questionnaire are subject to verification. Be sure to include zip codes with all addresses given.

You increase your chances of becoming a Police Officer by answering all questions completely and accurately.

If you have been fired from a job, have a criminal record or have had any other experience that may reflect upon you in a negative manner, these items in themselves may not keep you from being accepted. However, the intentional omission or falsification of any item will cause you to be rejected. No matter how qualified you are in other respects, you cannot become a Police Officer if your honesty is in doubt. For this reason we encourage you to be open and straightforward as you respond to this questionnaire.

If the space provided is inadequate, you may use a separate sheet of paper.

1. Use only 8 ½ x 11 paper.
2. Precede each answer with the section number of question being answered.
3. You may place more than one answer on a sheet of paper.

ATTACH WITH THIS PERSONAL HISTORY STATEMENT THE FOLLOWING:

1. Copy of your birth certificate.
2. Copy of your high school diploma.
3. Copy of your Military form DD214, if applicable.

Note: If you attended college, copies of those transcripts will be required at the interview stage of the process.

This personal history form, along with the above listed attachments, must be submitted to the Waynoka Police Department on or before the cut-off date or your application will not be accepted.

NO EXCEPTIONS WILL BE MADE.

This and all application material will become the property of the City of Waynoka and its contents will not be returned.

Last Name _____

First Name _____

Middle Name _____

List other names you have been known by (aliases, nicknames, maiden names)

Present residence address (complete physical address)

Residence Phone _____

Business Phone _____

Date of Birth _____

Social Security No. _____

Place of Birth _____

Height _____

Weight _____

Hair _____

Eyes _____

Scars, Tattoos, Ect _____

Name of spouse/Fiancé _____

Complete Address _____

Phone Number _____

Record of Parenthood: List all children including stepchildren, Fill in all information:

Name of child / Date of Birth / Place of birth / Supported by whom

List alphabetically, by last name, living or deceased, your father, mother, sisters, brothers, immediate family only:

Education-List all Elementary, Junior High, and Senior High schools attended:

Name of School	Education	Dates
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

Higher Education

Name of College or University	Dates Attended	Credit Hours	Degrees Received
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>

Driver License Record

Current Driver License Number

License State

Type

Expiration Date

Restrictions

Name under which license was granted

List any other driver license you have held

License Number

State

 Type

 Expiration Date

Restrictions _____

Name under which license was granted _____

Criminal Record

Date _____

City and State _____

Charges _____

Disposition _____

Military Record

Dates _____

Branch of Service _____

Serial Number _____

Rank _____

Type of Discharge _____

Has your discharge or separation notice ever been changed? _____

If Yes, Indicate details _____

From _____

By Authority of _____

Legal

Lists all arrests and police investigations not resulting in arrest, including juvenile court proceedings

Date _____

City and State _____

Charge(s) _____

Disposition _____

General

Association membership Record: List all social or Fraternal Organizations of which you have ever been a member of

From-To	Name of Organization	Address	Type of Organization
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Employment

From-To	Name of Employer & Address	Supervisor	Reason for leaving
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

References

In the space below, please list as references 3-5 individuals who have knowledge of you and your qualifications. Exclude relatives or former employers.

Name	Address	Phone No.
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you ever been polygraphed? Yes _____ No _____

If yes, When & Where? _____

Have you ever been certified as a police officer? Yes _____ No _____

If Yes, Date of Certification and State _____

List any computer programs you are familiar
with _____

Will you submit to a polygraph test? Yes _____ No _____

I hereby certify that all statements made in this personal history statement are true and correct, and I understand that any misstatement of material facts will subject me to disqualification or dismissal.

Signature in full: _____ Date: _____

Received by: _____ Date: _____
